

Staunton City Council
WORK SESSION AGENDA
Caucus Room
March 28, 2013

- | | |
|----------------|---|
| 5:40 PM | 1. Closed Session meeting with/without the Economic Development Authority for: <ul style="list-style-type: none">A. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code Section 2.2-3711(A)(3); andB. Discussion or consideration of information regarding one or more prospective businesses or industries or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community, specifically including but not limited to a review of the businesses or industries and the considerations that may affect location in the City of Staunton and/or selection of any available properties in the City of Staunton as suitable sites, pursuant to Virginia Code Section 2.2-3711(A)(5); andC. To the extent desired, advice from legal counsel regarding the subject of "A." and "B." above, pursuant to Virginia Code Section 2.2-3711(A) (7). |
| 6:40 PM | Break |
| 6:50 PM | 2. Invocation/Moment of Silence Discussion |
| 7:10 PM | 3. FY14 Budget Preview |
| 7:15 PM | Break |

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	March 28, 2013	Staff: Bill Hamilton
Item #	1	
Ordinance #	N/A	
Department:	Economic Development	
Subject:	Closed Session meeting with/without the Economic Development Authority for: A. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code Section 2.2-3711(A)(3); and B. Discussion or consideration of information regarding one or more prospective businesses or industries or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community, specifically including but not limited to a review of the businesses or industries and the considerations that may affect location in the City of Staunton and/or selection of any available properties in the City of Staunton as suitable sites, pursuant to Virginia Code Section 2.2-3711(A)(5); and C. To the extent desired, advice from legal counsel regarding the subject of "A." and "B." above, pursuant to Virginia Code Section 2.2-3711(A) (7)	

City Manager's Recommendation: Move into closed session.

Suggested Motion: I move to enter into a Closed Session meeting with/without the Economic Development Authority for:

- A. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code Section 2.2-3711(A)(3); and**
- B. Discussion or consideration of information regarding one or more prospective businesses or industries or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's**

interest in locating or expanding its facilities in the community, specifically including but not limited to a review of the businesses or industries and the considerations that may affect location in the City of Staunton and/or selection of any available properties in the City of Staunton as suitable sites, pursuant to Virginia Code Section 2.2-3711(A)(5); and

C. To the extent desired, advice from legal counsel regarding the subject of “A.” and “B.” above, pursuant to Virginia Code Section 2.2-3711(A) (7).

Second. Discussion. Vote – Clerk of Council to poll members of Council.

Open Meeting Reconvened:

I move that Council reconvene in an open meeting and certify to the best of each member’s knowledge that only lawfully exempted public business matters were discussed and that only public business matters as identified in the closed meeting motion were heard, discussed or considered in the meeting.

Second. Discussion. Vote – Ask the Clerk of Council to poll members.

City Manager: *Stephen F. Owen*

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	March 28, 2013	City Council
Item #	2	
Ordinance #	N/A	
Department:	N/A	
Subject:	Invocation/Moment of Silence	

Background:

Council Member Oakes has asked that Council have on its agenda an item to consider adopting a formal motion that would make permanent for all meetings a requirement for an invocation or moment of silence at the start of each regular session of Council meetings. This briefing introduces that subject to Council for discussion. It also includes three possible approaches and an amended draft Procedure Memorandum No. 3 as a way to further formalize any action by Council, if Council desires to do so.

Council's agenda for regular sessions (after any work session) has often, if not always, traditionally included reference to an "Invocation" as the opening observance, followed by the Pledge of Allegiance. In at least six instances, however, over the last two years (2011 and 2012), although the word "Invocation" has been listed on the regular session agenda, Council actually has had a moment of silence, instead. Most recently, at Council's February 28, 2013 meeting, Council's agenda expressly referred to a "Moment of Silence," which was observed by Council.

In larger context, the Staunton Planning Commission, Historic Preservation Commission, and the Board of Zoning Appeals, all include a moment of silence on their agendas, not an invocation as such. The Staunton School Board, on which three of the existing Council members served, apparently in the last ten years or so has neither had an invocation nor a moment of silence, rather going directly to the business of the meeting after the Pledge of Allegiance.

Invocations, sometimes known as legislative prayer, have been the subject of litigation raising a violation of what is known as the Establishment Clause of the First Amendment to the United

States Constitution. Under federal court case law, although still evolving, it is evident that proper legislative prayer remains constitutional, but such prayer must be practiced within the boundaries of the Establishment Clause. Council has been provided with a confidential, attorney-client privileged/attorney work product memorandum from the City Attorney as an update regarding those legal boundaries, as they can be discerned.

City Manager's Recommendation: None.

Possible Approaches: Council may consider taking the following or other possible approaches to this item, in addition to discussing it during the work session:

- 1. Continue the existing informal policy by practice and have an "Invocation/Moment of Silence" listed and observed at the beginning of the regular session, with any invocation to comply with applicable legal requirements.**
- 2. Continue the existing informal policy by practice of an invocation or moment of silence but formally memorialize it in an amendment to Council Procedure Memorandum 3 (see attached draft with alternative language), with an "Invocation/Moment of Silence" to be listed and observed at the beginning of every regular (or work session) on a rotating basis among Council members, who may defer to the next Council member in the rotation, with any invocation to comply with applicable legal requirements. Absent any timely notification, the presiding officer will observe a moment of silence.**
- 3. Continue the existing informal policy by practice of an invocation or moment of silence but formally memorialize it in an amendment to Council Procedure Memorandum 3 (see attached draft with alternative language), with an "Invocation/Moment of Silence" to be listed and observed at the beginning of every regular (or work session) on a first-come sign-up basis by notification to the Clerk of Council by 12:00 noon on the day of meeting, with any invocation to comply with applicable legal requirements. Absent any timely notification sign-up, the presiding officer will observe a moment of silence.**

DRAFT
MARCH 28, 2013

COUNCIL PROCEDURE MEMORANDUM NO.3

SUBJECT: Agendas for City Council Meetings

Anyone wishing to appear before City Council at a regularly scheduled meeting shall contact the City Manager to determine whether or not the item shall be placed on the agenda. If the Clerk of Council is contacted for this purpose, the Clerk shall relay it to the City Manager. The Manager will review all requests before deciding which items will be placed on the agenda. Each person shall be informed of the opportunity to appear before Council during "Matters from the Public".

At each regular session meeting of Council, Council's agenda will include the item "Invocation/Moment of Silence." Such an invocation or moment of silence will be on a rotating basis, with each Council member electing which to observe and whether to defer to the next Council member in the rotation/first come sign-up basis with notification to the Clerk of Council by 12:00 noon of the meeting day. Absent any timely notification for sign-up, the presiding officer will observe a moment of silence. Any invocation will be directed to Council and be non-sectarian, non-proselytizing, non-advancing and make no direct or indirect reference to a specific deity. Any moment of silence may be introduced by the Council member with reference to a remembrance or thought of current or historic events.

Council members can contact the City Manager with any items desired to be on the agenda, if necessary. There will be an agenda for each and every Council meeting, including work sessions, and no matters which are not on the agenda will be discussed unless deemed an emergency.

The agenda cut-off time will be at noon on the Friday two weeks preceding the Thursday City Council meeting, and the agendas and back-up materials will be delivered on Friday afternoon prior to the meeting.

Agenda materials shall be compiled and delivered to the Clerk of Council by 12 noon on the Friday preceding the scheduled Council meeting for duplication and distribution, by whatever means as determined by Council (i.e., paper copies, electronically, etc.)

Approved: _____, 2013

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	March 28, 2013	Staff Members: Steve Owen Jeanne Colvin
Item #	3	
Ordinance #		
Department:	City Manager	
Subject:	Introduction of an Ordinance Proposing a Budget for Fiscal Year 2014 Attachment – FY 2014 Budget Ordinance	

Background: The City Manager will present the proposed FY 2014 Budget to City Council at the work session and ask that it be formally introduced during the Regular Meeting. The proposed Budget Ordinance is attached.



FY2014 PROPOSED
BUDGET ORDINANCE.f

The budget calendar and scheduled actions are as follows:

City Manager's Recommendation: I recommend introduction of the Fiscal Year 2014 Budget Ordinance as presented.

Suggested Motion: I move to introduce the Fiscal Year 2014 Budget Ordinance for the City of Staunton.

City Manager: *Stephen F. Owen*

CITY OF STAUNTON

FY 2014 BUDGET SCHEDULE

Budget Call/ Notice	November 9, 2012
Budget Submission from Departments	January 7, 2013
Budget Discussions with Departments	January 21 - February 14, 2013
City Manager Review	February 18 - 21, 2013
Discussions with School Superintendent	February 20, 2013
City Budget Completed	March 18, 2013
Advertisement for Budget Public Hearing-Tax Notice	March 25, 2013
Budget Presentation to City Council	March 28, 2013
Introduction of Budget Ordinance	March 28, 2013
Advertisement for Budget Public Hearing	April 2, 2013
Budget Worksession - School Board/City Council- School Budget	April 4, 2013 - 5:30 pm
Budget Presentation and Public Hearing	April 11, 2013
Budget Worksession with City Council- City Budget	April 11, 2013 -5:30 pm
Budget Worksession with City Council	April 18, 2013 -5:30 pm
Public Hearing - Tax Re-Assessment Notice	April 25, 2013
Budget Worksession with City Council	April 25, 2013 -5:30 pm
Adoption of School Budget	May 9, 2013
Adoption of City Budget	May 9, 2013

Ordinance No. 2013--__

**AN ORDINANCE ESTABLISHING A BUDGET FOR THE
CITY OF STAUNTON, VIRGINIA, FOR THE FISCAL YEAR
BEGINNING JULY 1, 2013 AND ENDING JUNE 30, 2014,
APPROPRIATING FUNDS FOR PUBLIC PURPOSES FOR SUCH FISCAL YEAR;
ESTABLISHING A TAX RATE ON TAXABLE PERSONAL PROPERTY,
REAL ESTATE AND PROPERTY OF PUBLIC SERVICE CORPORATIONS;
ESTABLISHING AND IMPOSING A SERVICE CHARGE ON
CERTAIN REAL PROPERTY EXEMPT FROM TAXATION;
AND CONTINUING IN EFFECT ALL ORDINANCES OF THE
CITY OF STAUNTON, VIRGINIA, RELATING TO TAXES, LICENSES,
FEES, SERVICE CHARGES, COSTS AND OTHER CHARGES AND
ALL ORDINANCES RELATING TO THE TIME OF
PAYMENT THEREOF AND COLLECTION THEREOF, EXCEPT AS HEREIN
SPECIFICALLY MODIFIED**

BE IT ORDAINED by the Council of the City of Staunton, Virginia, as follows:

SECTION 1. The following budget, annexed and incorporated by reference, totaling **\$100,619,608** for the City of Staunton, Virginia for the fiscal year beginning July 1, 2013 and ending June 30, 2014 is hereby proposed, approved and adopted:

(SEE ATTACHED BUDGET, incorporated by reference)

SECTION 2. Public revenues of the City of Staunton, Virginia are hereby appropriated for public purposes for the fiscal year beginning July 1, 2013 and ending June 30, 2014 as set forth in the appropriate Section of such budget.

SECTION 3.

3.1. The tax rate for all real estate, including real estate owned by public service corporations, subject to tax for the calendar year beginning January 1, 2013 shall be and is fixed at \$0.95 per \$100.00 of assessed value of such property per year, with assessed values being established through biennial reassessments pursuant to Section 58.1-3253 of the Code of Virginia, as amended, as of January 1 of every odd numbered year.

3.2. The tax rate for all real property and improvements located in the Downtown Service District is subject to an additional tax for the calendar year beginning January 1, 2013, shall be and is fixed at \$0.15 (fifteen cents) per \$100.00 of assessed value of such property for calendar year 2013. Assessed values for the Downtown Service District shall be established through biennial reassessments pursuant to Section 58.1-3253 of the Code of Virginia, as amended, as of January 1 of every odd numbered year. These rates shall continue until modified by action of the Council of the City of Staunton, Virginia.

SECTION 4.

4.1. The tax rate for all personal property, including vehicles owned by public service corporations (but excluding machinery and tools, referenced and defined in Section 58.1-3507 of the Code of Virginia, as amended, subject to tax for the calendar year beginning January 1, 2013, shall be fixed at \$2.75 per \$100.00 of assessed value per year.

4.2. The tax rate for machinery and tools as defined in Section 58.1-3507 of the Code of Virginia, as amended, subject to tax for the calendar year beginning January 1, 2013 shall be an is fixed at \$1.24 per \$100.00 of assessed value per year.

SECTION 5. For the period of July 1, 2013 through June 30, 2014, certain categories of property exempted from taxation under Section 58.1-3600 et seq. of the Code of Virginia, as amended, shall be assessed and have imposed a fee or service charge based on the assessed value of the real estate and the amount which the City of Staunton expended in the year preceding for police and fire protection and, in the case of faculty and staff housing of an educational institution, the cost of public school education. The categories of property eligible for such assessment, and the method for calculating the assessment, are prescribed in Section 58.1-3400 et seq. of the Code of Virginia, as amended.

SECTION 6. The rate of service charge or fee imposed for property subject to such charge or fee under Section 5 of the Ordinance shall be and is fixed and imposed at \$0.19 per annum per \$100.00 of assessed value and \$0.48 per annum per \$100.00 of assessed value for faculty and staff housing of an educational institution for the 2013 calendar year. The service charge shall be and is payable in one installment on December 15, 2013. Any service charge not paid when due shall bear interest computed at the rate of 10% per annum from the due date until paid.

SECTION 7. The real estate lawfully owned by the County of Augusta lying wholly or partly in the corporate limits of the City of Staunton, Virginia, shall be exempt from the service charge imposed by Section 5 of the ordinance.

SECTION 8. It is the intention of Section 5, 6 and 7 of the ordinance to conform to and meet all the requirements of Section 58.1-3400 et seq. of the Code of Virginia, as amended, and shall be read and construed accordingly.

SECTION 9. The annual salary for each member of the Council of the City of Staunton, Virginia, is hereby established as follows and shall remain in effect until formal action is taken to amend this ordinance:

Mayor	\$11,000
Vice-Mayor	\$10,000
Council Member	\$10,000

SECTION 10.

10.1. The City Manager is hereby authorized to transfer funds from one line item to another line item within each Fund of such budget, with the exception of the general contingency account.

10.2. Authorization is hereby given to the City Manager to withhold or postpone the expenditure of any funds appropriated by and in this ordinance when it appears to the City Manager that it would be in the best interests of the City for such expenditure to be withheld; but, this provision shall not in any way limit or restrict the right of the Council of the City of Staunton, Virginia, in its sole discretion to the fullest extent permitted by law, to direct immediate disbursement of any appropriated funds when the Council of the City of Staunton, Virginia, is of the opinion that the funds should be expended regardless of the position or action or inaction of the City Manager.

SECTION 11. Any ordinance in conflict with this ordinance is hereby repealed to the extent and only to the extent that such conflict exists. However, all ordinances not in conflict with this ordinance shall continue in effect, including specifically all ordinances of the City of Staunton, Virginia relating to taxes, licenses, fees, service charges, costs and other collection thereof continuing in effect except as herein specifically modified.

SECTION 12. If any part of this ordinance is found to be invalid by competent authority, the remaining portions of the ordinance shall continue in effect to the fullest extent permitted by law.

INTRODUCED: March 28, 2013

ADVERTISE DATE: April 16, 2013

PUBLIC HEARING DATE: April 25, 2013

ADOPTED:

EFFECTIVE DATE: July 1, 2013

Lacy B. King, Jr., Mayor

ATTEST:

Linda L. Little
Clerk of Council

**CITY OF STAUNTON, VIRGINIA
PROPOSED BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2014**

GENERAL FUND

ANTICIPATED REVENUE

General Property Taxes	\$	21,403,000
Other Local Taxes		11,702,000
Commonwealth of Virginia		10,852,160
Current Service Charges		1,531,239
Federal Revenue		1,009,522
Recovered Costs		256,579
Licenses and Permits		190,500
Use of Money and Property		40,000
Fines and Forfeitures		64,000
Miscellaneous		26,000
Total Revenue	\$	47,075,000

APPROPRIATIONS

Transfer to Education Fund	\$	11,098,000
Public Safety		9,108,591
Health and Welfare		6,016,527
Public Works		5,437,721
General Government Administration		4,836,528
Parks, Recreation, Library, and Cultural		3,111,074
Transfer to Debt Service Sinking Fund		2,400,000
Judicial Administration		1,827,079
Community Development		1,522,910
Transfer to the City CIP Fund		1,427,170
Transfer to the Parking Fund		224,400
Transfer to the Trolley Fund		60,000
Educational Agency Contributions		5,000
Total Appropriations	\$	47,075,000

DEBT SERVICE SINKING FUND

ANTICIPATED REVENUE

Transfer from the General Fund	\$	2,400,000
Transfer from the School CIP Fund		355,000
Appropriation Prior Year Balance		1,166,288
Total Revenue	\$	3,921,288

APPROPRIATIONS

Debt	\$	3,921,288
Total Appropriations	\$	3,921,288

CAPITAL INVESTMENT FUND

ANTICIPATED REVENUE

Transfer from the General Fund	\$	1,427,170
Total Revenue	\$	1,427,170

APPROPRIATIONS

Capital Improvements	\$	1,427,170
Total Appropriations	\$	1,427,170

COMMUNITY SERVICES GRANTS FUND

ANTICIPATED REVENUE

Commonwealth of Virginia	\$	534,620
Charges for Services		104,000
Total Revenue	\$	<u>638,620</u>

APPROPRIATIONS

Operations	\$	638,620
Total Appropriations	\$	<u>638,620</u>

TROLLEY FUND

ANTICIPATED REVENUE

Transfer from the General Fund	\$	60,000
Total Revenue	\$	<u>60,000</u>

APPROPRIATIONS

Operations	\$	60,000
Total Appropriations	\$	<u>60,000</u>

GOLF FUND

ANTICIPATED REVENUE

Charges for Service	\$	143,000
Total Revenue	\$	<u>143,000</u>

APPROPRIATIONS

Operations	\$	106,443
Debt		36,557
Total Appropriations	\$	<u>143,000</u>

WATER FUND

ANTICIPATED REVENUE

Charges for Service	\$	3,474,000
General Revenues		1,948,700
Total Revenue	\$	<u>5,422,700</u>

APPROPRIATIONS

Operations	\$	3,735,763
Debt		478,047
Transfer to the Water CIP Fund		385,890
Capital		823,000
Total Appropriations	\$	<u>5,422,700</u>

WATER CIP FUND

ANTICIPATED REVENUE

Transfer from the Water Fund	\$	385,890
Total Revenue	\$	<u>385,890</u>

APPROPRIATIONS

Debt	\$	385,890
Total Appropriations	\$	<u>385,890</u>

SEWER FUND

ANTICIPATED REVENUE

Charges for Services	\$	3,992,500
General Revenues		823,600
Total Revenue	\$	<u>4,816,100</u>

APPROPRIATIONS

Operations	\$	2,796,720
Debt		1,781,740
Transfer to the Sewer CIP Fund		162,640
Capital		75,000
Total Appropriations	\$	<u>4,816,100</u>

SEWER CIP FUND

ANTICIPATED REVENUE

Transfer from the Sewer Fund	\$	162,640
Total Revenue	\$	<u>162,640</u>

APPROPRIATIONS

Debt	\$	162,640
Total Appropriations	\$	<u>162,640</u>

PARKING FUND

ANTICIPATED REVENUE

Charges for Services	\$	285,100
Transfer from the General Fund		224,400
General Revenues		<u>45,500</u>
Total Revenue	\$	<u>555,000</u>

APPROPRIATIONS

Operations	\$	330,600
Debt		<u>224,400</u>
Total Appropriations	\$	<u>555,000</u>

STORMWATER FUND

ANTICIPATED REVENUE

Charges for Services	\$	725,000
Total Revenue	\$	<u>725,000</u>

APPROPRIATIONS

Capital		300,000
Operations	\$	<u>425,000</u>
Total Appropriations	\$	<u>725,000</u>

ENVIRONMENTAL FUND

ANTICIPATED REVENUE

Charges for Services	\$	2,317,500
General Revenues		710,500
Commonwealth of Virginia		<u>6,000</u>
Total Revenue	\$	<u>3,034,000</u>

APPROPRIATIONS

Operations	\$	2,315,930
Capital		397,210
Debt		<u>320,860</u>
Total Appropriations	\$	<u>3,034,000</u>

EDUCATION FUND

ANTICIPATED REVENUE

Commonwealth of Virginia	\$	13,282,045
Transfer from the General Fund		11,098,000
Federal Government		1,500,766
General Revenues		<u>840,689</u>
Total Revenue	\$	<u>26,721,500</u>

APPROPRIATIONS

Administration and Operation of Schools	\$	26,721,500
Total Appropriations	\$	<u>26,721,500</u>

CAFETERIA FUND

ANTICIPATED REVENUE

Charges for Service	\$	394,411
Federal Government		734,192
General Revenues		2,400
Appropriation of Prior Year Fund Balance		50,000
Commonwealth of Virginia		14,997
Total Revenue	\$	<u>1,196,000</u>

APPROPRIATIONS

School Food Service	\$	1,196,000
Total Appropriations	\$	<u>1,196,000</u>

GENESIS SCHOOL FUND

ANTICIPATED REVENUE

General Revenues	\$	524,551
Commonwealth of Virginia		420,149
Total Revenue	\$	<u>944,700</u>

APPROPRIATIONS

Operations	\$	944,700
Total Appropriations	\$	<u>944,700</u>

SCHOOL TEXTBOOK FUND

ANTICIPATED REVENUE

Appropriation of Prior Year Fund Balance	\$	73,881
Commonwealth of Virginia		135,966
Transfer from Other Funds		90,153
Total Revenue	\$	<u>300,000</u>

APPROPRIATIONS

Operations	\$	300,000
Total Appropriations	\$	<u>300,000</u>

SCHOOL CAPITAL IMPROVEMENTS PROJECT FUND

ANTICIPATED REVENUE

General Revenues	\$	380,000
Total Revenue	\$	<u>380,000</u>

APPROPRIATIONS

Capital Improvements	\$	25,000
Transfer to Debt Service Sinking Fund		355,000
Total Appropriations	\$	<u>380,000</u>

STATE OPERATED PROGRAMS

ANTICIPATED REVENUE

Commonwealth of Virginia	\$	2,711,000
Total Revenue	\$	<u>2,711,000</u>

APPROPRIATIONS

Operations	\$	2,711,000
Total Appropriations	\$	<u>2,711,000</u>

Grand Total Revenues	\$	100,619,608
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Grand Total Expenditures	\$	100,619,608
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REGULAR MEETING OF STAUNTON CITY COUNCIL
Thursday, March 14, 2013
7:30 p.m.
Council Chambers

PRESENT: **Carolyn W. Dull, Vice Mayor**
 Erik D. Curren
 Bruce A. Elder
 James J. Harrington
 Ophie A. Kier
 Andrea W. Oakes

ABSENT: **Lacy B. King, Jr., Mayor**

ALSO PRESENT: **Stephen F. Owen, City Manager**
 Amanda Glover, Co-Interim Acting Deputy City Manager
 Chad Kauffman, Co-Interim Acting Deputy City Manager
 Douglas L. Guynn, City Attorney
 Linda Little, Clerk of Council

Vice Mayor Dull called the meeting to order.

The invocation was given by Mrs. Oakes, followed by the Pledge of Allegiance recited in unison.

MAYOR'S REPORT

Vice Mayor Dull noted that the Mayor was out of town and she was looking forward to conducting tonight's meeting.

ADDITIONAL ITEMS BY COUNCIL

Mr. Kier stated that the concert given by the Kentucky State University Choir was a success. He further noted that Ms. Margaret Judkins was honored at the concert with a proclamation for her many years of service as a music instructor in the Staunton City Schools.

APPROVAL OF MINUTES

Ms. Oakes moved that the minutes of the work session and the City Council meeting of February 28, 2013 be approved as presented. The motion was seconded by Dr. Harrington and carried unanimously as follows:

Vice Mayor Dull	aye
Mr. Kier	aye
Dr. Curren	aye
Dr. Harrington	aye
Mr. Elder	aye
Mrs. Oakes	aye

AGENDA

A. Blue Ridge Community College Annual Presentation

Dr. John Downey, President of Blue Ridge Community College presented Council with an update on Blue Ridge Community College. He thanked Council for their support over the years.

Dr. Curren commended the college for its excellent shuttle bus service.

Mrs. Andrea Oakes stated that she appreciated the partnership that Blue Ridge Community College has with the universities. She believed that this has given young people an opportunity they may not otherwise have.

B. Update from the Staunton Creative Community Fund

Christina Cane, Executive Director of Staunton Creative Community Fund (SCCF), thanked Council for the invitation to be here. She noted that SCCF is a nonprofit organization that helps for-profit businesses in the Staunton area. She noted that SCCF helps fund and support small businesses. She further noted that the money received from the City of Staunton has been instrumental in getting to SCCF's primary goal. She then introduced Dawn Nay, owner of Rule Forty Two, a new business in downtown Staunton.

Dawn Nay noted that she was very grateful for SCCF for several reasons. She noted that they helped her in every aspect of setting up her business, as well as securing a loan to start the business. She stated that one of the wonderful things about Staunton is the support of the downtown district.

Mr. Bill Hamilton thanked Staunton City Council for its support of Staunton Creative Community Fund. He noted that SCCF's objective is to support ways to bring in outside resources. He stated that he would like to thank Mr. Kier who became one of the founding board members. He also thanked Dr. Curren and Bob Baldygo.

Dr. Curren asked Mrs. Nay where the name for her business came from. She noted that it was a line from the Queen in Alice in Wonderland.

Mr. Elder noted that he enjoyed the presentation and was excited about having another business near his.

Mr. Kier noted that he was excited when the idea of SCCF first came to Staunton. He asked Ms. Cane about the percentage of women and minorities that were being supported by SCCF.

Ms. Cane noted that of the 24 loans, three were African-American and 42% were women. She noted that out of those loans, only one would have qualified for a commercial bank loan.

Matters from the City Manager

Mr. Owen noted that the budget was not ready yet as it is a work in progress. He noted that the steps on the Sears Hill Bridge were going in.

Matters from the Public

Mr. Baldwin Jennings, 322 Sharon Lane, noted that this week a member of the community, Harry Ellinger, died. He noted that he was the owner of Harry's Lunch on Greenville Avenue.

Ms. Virginia Kiviligan, 335 York Ave., noted concern about Augusta Health, inquiring about communication between the city and the hospital.

Adjournment

There being no further business to come before Council, the meeting adjourned at 8:19 p.m.

Linda L. Little, Clerk of Council

**Regular Meeting Agenda
Staunton City Council
Council Chambers
March 28, 2013
7:30 pm**

Call to Order

Invocation & Pledge of Allegiance

Mayor's Report

Additional Items by Members of Council

Approval of Minutes

Work Session and Regular Meeting of March 14, 2013

REGULAR MEETING

- A. Invocation/Moment of Silence Consideration**
- B. Introduction of the FY2014 Budget Ordinance**

Matters from the City Manager

Matters from the Public

Adjournment